

SENARAI SEMAK PERMOHONAN PENUTUPAN AKAUN & PEMULANGAN BALIK CAGARAN

CHECKLIST FOR APPLICATION FOR CLOSE ACCOUNT & REFUND DEPOSIT

(Sila tandakan (✓) pada pilihan/ Please tick (✓) for option)

NOMBOR AKAUN/ ACCOUNT NO : _____

PEMEGANG AKAUN/ ACCOUNT HOLDER: _____

No	Butiran/ Description	(✓ / x)
Permohonan di bawah Nama Syarikat/ Application Under the Company Name		
1	Borang Penutupan Akaun dan Permohonan Pemulangan Balik Cagaran	
2	Borang 9/ Borang 13/ Borang 13/ Borang D/ Borang E (Enterprise), Form 9/ Form 13/ Form D/ Form E (Enterprise)	
Sekiranya nama penama berbeza/ if payee name different		
3	Resolusi Syarikat, BOD Resolution	
4	Surat Akuan, Letter of Undertaking	
5	Borang 71/ Borang 59– sekiranya Syarikat Dibubarkan, Form 71/ Form 59 - if company under Receivership / Liquidation	
Permohonan di bawah nama Individu/ Application Under The Individual Name		
1	Borang Penutupan Akaun dan Permohonan Pemulangan Balik Cagaran	
2	Salinan Kad Pengenalan, Photocopy IC / Salinan Passport, Photocopy Passport	
Waris (penama telah meninggal dunia)/ Inheritance (owner has been deceased)		
1	Borang Penutupan Akaun dan Permohonan Pemulangan Balik Cagaran	
2	Surat Grant of Probate / Letter of Administration @ Surat Kuasa Mentadbir Harta Pusaka / Sijil Faraid disahkan sewajarnya oleh Pesuruhjaya Sumpah – Waris, Grant of Probate / Letter of Administration @ Surat Kuasa Mentadbir Harta Pusaka / Faraid Certificate duly attested by Commissioner for Oath	
3	Salinan Kad Pengenalan Penama/ Penerima / Wasi/ Pentadbir, Photocopy IC of Named Person / Beneficiary / Executor / Administrator	
4	Surat Akuan, Letter of Undertaking	
5	Salinan Sijil Kematian / Copy of Death Certificate	
Permohonan di bawah Pej Kerajaan/Organisasi Kebajikan/Rumah Ibadat/JMB, Application Under Govt Office/Nonprofit Organization/House of Worship/JMB		
1	Borang Penutupan Akaun dan Permohonan Pemulangan Balik Cagaran	
2	Sijil Pendaftaran Kooperasi / Badan Amal / Persatuan Penduduk / Badan Pengurusan Bersama, Certificate of Registration for Kooperasi / Charity / Resident Association / Joint Management Body	
3	Surat Rasmi untuk Agensi Kerajaan / Institusi Keagamaan, Letter on official letterhead for Government Agencies / Religious Institution	